

## **SCOTTISH BORDERS COUNCIL** **BERWICKSHIRE AREA FORUM**

MINUTE of MEETING of the BERWICKSHIRE  
AREA FORUM held in the Council Chamber,  
Newtown Street, Duns on 5 June 2014 at  
6.30pm.

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- Present:- Councillors M. Cook (Chairman), J. Fullarton, J. Greenwell, D. Moffat, F. Renton.  
Community Councillors:- Abbey St Bathans – David Morrison, Ayton – John Slater,  
Cocksburnpath – Pauline Hood, Coldingham – Rhona Goldie, Coldstream and District –  
Martin Brims, Cranshaws, Ellemford and Longformacus – Mark Rowley, Duns – Anne  
Affleck, Edrom, Allanton & Whitsome – Maggie Mann, Eyemouth Town – Neil McMurdo,  
Foulden, Mordington and Lambertton – Howard Doherty, Gavinton, Fogo and Polwarth –  
John Marjoribanks, Hutton and Paxton – June McGregor, Reston and Auchencrow –  
Logan Inglis.
- Apologies:- Councillor J. Campbell.  
Community Councils: Grantshouse – Kym Bannerman.
- In Attendance:- Dr E Baijal (Joint Director of Public Health), P Alexander (NHS Borders Board), J Weir  
(NHS Borders), I Brown (Cultural Services Manager SBC), C Ovens (Infrastructure  
Manager SBC), D Silcock (Neighbourhood Area Manager Berwickshire), Democratic  
Services Officer (P Bolson).

Members of the Public:- 5

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1. The Chairman welcomed those present and opened the meeting by offering condolences to the families and friends of those who lost their lives during the Jim Clark Rally. He then asked those present to stand and observe a minute silence in their memory. The Chairman explained that there was an ongoing investigation into the incident and that officers within Scottish Borders Council were working alongside colleagues in Police Scotland and other partner agencies both in respect of the investigation and any public safety review that followed.

### **MINUTE**

2. There had been circulated copies of the Minute of 6 March 2014.

### **DECISION**

**APPROVED the Minute for signature by the Chairman.**

### **PRESENTATIONS**

#### **PROPOSALS FOR CULTURE TRUST IN THE SCOTTISH BORDERS**

3. The Chairman welcomed Mr Ian Brown, the Council's Cultural Services Manager who was in attendance to give a presentation on the proposals to transfer Community Services from direct Council provision to delivery by a Charitable Trust. Following the decision of Council on 27 February 2014, officers had since been working to develop a business case and a potential implementation model for the Trust and were now undertaking public consultation on the proposal. Mr Brown explained that the current overall budget for Cultural Services was £4.8m and that the target savings associated with the delivery of the services currently in scope for transferring to a Trust, namely libraries and information services; museums and galleries; archives and local history; arts development; Heart of Hawick; public halls; community centres and the administrative support for all

of these services had been set at over £400,000. Mr Brown went on to explain that officers had been considering two high level options for these savings to be achieved while at the same time protecting front line services, local delivery and putting the services on a positive footing for the future. He further explained that transferring services to a Trust would enable the vast majority of the savings target to be secured from rates remission. A Trust could also be more demand-led, flexible and responsive to the needs of customers and users and would be bound to reinvest any profits from the trading arm of the company back into its charitable aims. Mr Brown advised that a Trust, as well as being registered with the Office of the Scottish Charities Regulator (OSCR) would also be a Company Limited by Guarantee, managed by a Board of Trustees that included a number of Elected Members and would be contracted by Scottish Borders Council to deliver a range of services across the Borders.

4. Members were advised that nine local authorities in Scotland had already transferred their Cultural Services to a Trust. Mr Brown informed Members that following the end of the current consultation period, a report would be presented to Council in the autumn of 2014 with a view to a Trust being established by October 2015. In response to questions, Mr Brown advised that other Local Authorities in Scotland already transferred to a Culture Trust had reported some success and it was noted that these operational Trusts were still in their early stages of development. Mr Brown further advised that there would be no loss of income to the Council and that any requirements in relation to service provision, charges etc would be written into the conditions of the transfer. Mr Brown further advised that buildings currently used for cultural purposes would be leased on a 25 year basis with maintenance arrangements still to be negotiated and that no museums collections would be sold to the Trust. Mr Brown confirmed that the Trust would be responsible to Scottish Borders Council but that the relationship would be appropriately separate to allow the Trust to be established. He also advised that SBC would resume responsibility for the services should the Trust fail. The Chairman thanked Mr Brown for his presentation and encouraged the public to respond to the consultation.

## **DECISION**

**NOTED the presentation.**

## **NHS BORDERS CLINICAL STRATEGY**

5. The Chairman welcomed Dr Eric Baijal, Joint Director of Public Health, Ms Pat Alexander, NHS Board Member and Ms Joanne Weir, NHS Borders Planning and Performance Officer to the meeting. Copies of the consultation document 'NHS Borders Clinical Strategy – An evolving conversation' were distributed at the meeting. Dr Baijal began his presentation by introducing the document and highlighting the Key Principles of the NHS Borders Clinical Strategy - Services will be Safe, Effective and High Quality; Services will be Person-Centred and Seamless; Health Improvement and Prevention would be as important as treatment; Services would be delivered as close to home as possible; Admission to hospital would only happen when necessary and would be brief and smooth; and Services would be delivered efficiently within available means. He went on to explain that the aim of the consultation was to outline the need for change to meet the increasing demand for services and to engage with local communities on their views on the Key Principles whilst ensuring high quality healthcare was maintained. Dr Baijal explained that NHS Borders' vision was to ensure that, by 2020, everyone in the Borders would be able to live a longer and healthier life either at home or in a homely setting with integrated health and social care; a focus on prevention, anticipation and supported self-management; and concentration on returning people to their own homes as soon as appropriate following hospitalisation or day treatment. Dr Baijal went on to illustrate how demographic, health and economic pressures could combine to create 'the perfect storm' whilst noting the major changes in the population pyramid relating to Scotland from 1901 to 2031. Members were informed that NHS Borders would need to build a new 28 bedded unit, at an estimated cost of between £2m and £3m for each (without equipment) every year for the next seven years just to keep pace with demand for services based on current and projected requirements. Dr Baijal explained that financial constraints on the NHS and the need to deliver significant efficiency

savings now demanded new ways of providing services to the local communities whilst emphasising that patient safety was the number one priority of NHS Borders Corporate Objectives.

6. Dr Baijal outlined some of the challenges still to be met. With regard to Out of Hours emergency cover, Dr Baijal listed GP out of hours provision; emergency department consultants and overnight solutions; hospital at night and vulnerable rotas; medical cover for community hospitals; and trainee dependency for some wards and went on to note that there was an opportunity here to apply some of the Key Principles in terms of redesigning unscheduled care to develop a person-centred safe and effective response to patients. He went on to explain that in cases of unscheduled care, the first point of contact could be an Advanced Nurse Practitioner or Nurse Practitioner and that transferable core skills across the workforce would need to be in place so that patient deterioration or minor injuries were quickly recognised. Discussion followed and Dr Baijal answered a number of questions. In terms of travel and public transport problems, Dr Baijal advised that telephone contact and technology such as Skype could perhaps be further used to reduce the need for travel in some circumstances and that NHS Borders was working with SBC and other Community Planning partners to address this issue. A skilled workforce would be required to deliver increased care within the community and resources could be moved from hospital to community base as appropriate. With regard to whether it would be possible to apply Key Principle 3 'Health improvement and prevention will be as important as treatment of illness' and Key Principle 4 'Services will be delivered as close to home as possible' to Berwickshire, Dr Baijal confirmed that these Principles would be deliverable whilst acknowledging that the challenges in Berwickshire would differ from other areas and that Primary Care would change with paramedics being more involved in providing this service. In terms of treatment of seriously injured patients, he confirmed that they would be treated at the most appropriate hospital following discussion between paramedics and their Control Centre. He went on to confirm that delivery of a robust, resilient service across the Borders would be maintained without compromise
7. It was noted that the formal consultation period ended on 6 June 2014 but given the timetable of Area Forum meetings, comments submitted after the deadline would be taken into account whenever possible. Dr Baijal closed his presentation by encouraging the public to participate in the consultation process noting that a summary and feedback of the findings would be prepared between June and August 2014. The Chairman thanked Dr Baijal and his colleagues from NHS Borders for their attendance.

## **DECISION**

**NOTED the presentation.**

## **ROADS ASSET MANAGEMENT PLAN 2013 – 18**

8. The Chairman welcomed Mr Colin Ovens, SBC's Infrastructure Manager who was in attendance to give a presentation on the Roads Asset Management Plan (RAMP) for the Scottish Borders. Mr Ovens began by explaining that Asset Management was actually a collection of processes for ensuring that roads assets were maintained as efficiently and effectively as possible within the available budget and that the Roads Asset Management Plan defined the strategy, policies and operational standards for managing and maintaining the Council's roads assets for the future. He further explained that the Road Condition Indicator (RCI) was a tool used nationally to measure the condition of current road networks and included a range of measures such as longitudinal profile, lane rutting, texture of road surface and cracking. The survey data from these measurements was collected over a two year period and averaged out to reduce the possibility of sampling errors. Lengths of road were classified as Red – when maintenance was required; Amber – where further investigation and monitoring was required; and Green – signifying that the road was in a satisfactory condition but that an occasional defect might exist. Mr Ovens went on to explain that the RCI was the sum of the Red and Amber classification and that the result was expressed as a percentage of the total length of road, the example given to demonstrate this being that the RCI for the Borders was currently 41.7%. Mr Ovens confirmed that there was a trend of deterioration of the roads

network and went on to detail some of the possible surface treatments available, noting that these could be categorised as either corrective or preventative measures. He further explained the benefits and costs of each and advised that the current spending plans could not address the wholesale removal of all defects. To eliminate all Red and Amber defects would require a “one-off” payment of £65m; to eliminate Red only would necessitate a “one-off” payment of £23m; to keep the road network in its current condition would cost £4.3m per annum; and to continue with the current annual core budget of £1.35m would result in further significant deterioration with the RCI increasing to 65%. Mr Ovens advised that the RAMP Status and Options report had therefore considered alternatives to these and had selected a medium term investment plan which would slow down further deterioration and result in an RCI of 45%. In summary, Mr Ovens stated that the key to Asset Management was making the right repair in the right place at the right time.

9. Copies of the Asset Programme of Revenue and Capital Works for the Berwickshire Area 2014/2015 had been circulated at the meeting. Mr Ovens answered questions on the detailed works listed, confirming that the Programme was planned work and included surface dressing under the Capital budget and bridges within the Scottish Borders. Mr Ovens advised that 75% of street lighting would be replaced by LED lights over the next five years and that a further presentation would be made to the Berwickshire Area Forum in due course. In response to a question on benchmarking across Scottish Local Authorities, Mr Ovens advised that Scottish Borders’ RCI was at the lower end of the published figures. Discussion followed and Members were advised that the network in the Scottish Borders covered 3,000k of roads, making it the fourth largest in Scotland and that over 30% of this lay within Berwickshire.

#### **DECISION**

**(a) NOTED the presentation; and**

**(b) AGREED to receive a presentation on Street Lighting at a future meeting.**

#### **SBLOCAL SMALL SCHEMES**

10. There had been circulated copies of a report by the Service Director for Neighbourhood Services on proposed new SB Local Small Schemes. The report advised that £48,197 was available for small schemes within the Berwickshire Area during 2014/15 financial year and that an additional £20,000 was available for Quality of Life schemes, bringing the total to £68,197. The report explained that the following schemes had been requested for consideration by the Berwickshire Members and local Community Councils: Supply and erect notice board at Burnmouth; Install kerbing on the Green, Gavinton; Overlay the path that runs from The Royal Bank of Scotland to Crosshill, Chirnside; Contribute to the resurfacing at Marine parade, Eyemouth; Supply and install play equipment at Acredale Park, Eyemouth; Build a drystone dyke wall at the East End, Chirnside; Thin trees at Fishers Brae, Coldingham; Thin trees at Grantshouse Village; Replace old bench at Edrom Village; Contribute to the 125 memorial at Generals Wynd, Eyemouth; Install hard stance for portaloos at the harbour Burnmouth; Tar path and regrade embankment Home Park, Coldstream; Resurface the path at Lammerview, Chirnside; Contribute to the refurbishment of the Jim Clark Rooms, Duns; Purchase a floral display to commemorate WWI, for the bottom of Guardsroad, Coldstream; Provide planters and soil for the floral gateway committee Gavinton; Provide new posts and repaint the tennis court, Greenlaw; Install new fence at the play park, Whitsome; Re-point the wall at Henderson Park, Coldstream; Provide a bench, picnic table and paint for the Burnmouth Enhancement Group. An additional seven schemes, namely Enhancement work at Burnmouth Village, 6 tonnes of topsoil, and perennial plants, decorative stones; Replace existing fence at Cove car park to match in with existing fence; Trough type planter for installing at the Luckenbooth, Coldingham; Enhancing the area in front of Cockburnspath War Memorial and install bollards; Memorial Bench engraved in bench for the Jim Clark Room Duns after the visit to Duns by Sir Jackie Stewart; Overlay the footpath with tarmac at the Bluebell steps, Coldstream as requested for events connected with the Queens Baton Relay; and Fence planters for Fogo Nursery as part of the village enhancement were presented at the meeting.

## DECISION

### (a) AGREED to approve the following small schemes:-

(i)	Supply and erect new notice board at Burnmouth Village	£1500
(ii)	Install kerbing on the Green, Gavinton	£2400
(iii)	Overlay the path the runs from The Royal Bank of Scotland to Crosshill, Chirnside	£4700
(iv)	Contribute to the resurfacing at Marine Parade, Eyemouth	£7000
(v)	Supply and install play equipment at Acredale Park, Eyemouth	£3100
(vi)	Build a drystone dyke wall at the East End, Chirnside	£ 950
(vii)	Thin trees at Fishers Brae, Coldingham	£ 950
(viii)	Thin trees at Grantshouse Village	£ 700
(ix)	Replace old bench at Edrom Village	£ 150
(x)	Contribute to the 125 Memorial Generals Wynd, Eyemouth	£5000
(xi)	Install hard stance for portaloo at the Harbour, Burnmouth	£1000
(xii)	Tar path and re-grade embankment at Home Park, Coldstream	£1150
(xiii)	Resurface the path at Lammerview, Chirnside	£ 850
(xiv)	Contribute to the refurbishment of the Jim Clark Room, Duns	£1000
(xv)	To purchase and install a floral display to commemorate WWI, Guardsroad Coldstream	£1250
(xvi)	To provide planters and soil for the floral gateway committee, Gavinton	£ 440
(xvii)	To provide new posts for the tennis nets and reline the court, Greenlaw	£ 950
(xviii)	To install a new fence at the play park around flower planter, Whitsome	£ 250
(xix)	To re-point the wall at Henderson Park, Coldstream as requested by the community council	£2375
(xx)	To provide a bench, picnic table and paint for the Burnmouth Enhancement Group	£ 400
(xxi)	Enhancement work at Burnmouth Village, 6 tonnes of topsoil, and perennial plants, decorative stones	£ 990
(xxii)	Replace existing fence at Cove car park to match in with existing fence	£ 600
(xxiii)	Trough type planter for installing at the Luckenbooth, Coldingham	£ 150
(xxiv)	Enhance the area in front of Cockburnspath War Memorial and install bollards	£4250
(xxv)	Memorial Bench engraved in bench for the Jim Clark Room, Duns after the visit to Duns by Sir Jackie Stewart	£ 950
(xxvi)	Overlay the footpath with tarmac at the Bluebell Steps, Coldstream as requested for events connected with the Queens Baton Relay	£2500
(xxvii)	Fence planters for Fogo Nursery as part of the village Enhancement	£ 50

### (b) NOTED that the above spend would leave a balance of £22,992 in the Small Schemes budget for Berwickshire.

### COLDSTREAM TRAFFIC REGULATION ORDER

11. There had been circulated copies of a report by the Service Director Commercial Services on proposals to amend the (Coldstream) (Regulation of Traffic) Order 1979 by introducing parking restrictions and a one-way traffic system. The report explained that a number of comments and

complaints had been received by the Council relating to parking and vehicle movement within Coldstream and that these together now formed a single Traffic Order amendment. The statutory consultation of the Order was carried out from 18 June until 16 July 2013 with no adverse comments received and the proposals were therefore advertised to the public between 3 April and 1 May 2014. Fifteen objections/comments were received and were attached as appendices to the report. The majority of objections/comments related to the Plan Coldst2013/5 (Proposed Double Yellow Lines, High Street) therefore the decision had been taken by officers to undertake further investigation and to not progress the proposal for High Street at this time. The report noted that carriageway markings, signage and advertising costs would total £3,000 and that this would be borne by the existing Network Management budget. Discussion took place and concerns were raised. A number of those present found it difficult to clearly identify the detail in the drawings and this was noted in terms of any future plans which might be presented to the Forum. In terms of consultation, Mr Brims, representing Coldstream and District Community Council, indicated that there had been insufficient time and opportunity for the Community Council to participate fully in the process generally and in particular, to the proposed one-way system on Home Place. The Chairman confirmed with officers that there was no time restriction relating to the Order therefore, with regard to a further three of the proposals – namely Coldst2013/2 (the proposed one-way system on Home Place); Coldst2013/7 (Proposed Extension of Double Yellow Lines – High Street); and Coldst2013/9 (No Vehicles Except for Access Duke's Brae), further consultation and discussion was required.

## **DECISION**

### **(a) AGREED:-**

**(i) to approve the amendments to the Borders Regional Council (Coldstream) (Regulation of Traffic) Order 1979, as amended, as detailed in plans in Appendix A to the report and the relevant extract from the Draft Traffic Regulation Order in Appendix B, at:-**

- (a) Duns Road - Proposed Double Yellow Lines;**
- (b) A698 High Street - Removal of Parking Bays;**
- (c) Goods Vehicle Loading/Unloading and Limited Waiting - Co-op, High Street;**
- (d) Removal of Parking at Entrance, Bank House; and**
- (e) One-Way Amendment – Nursery Road.**

**(ii) that the amendments to the Borders Regional Council (Coldstream) (Regulation of Traffic) Order 1979, as amended, as detailed in plans in Appendix A to the report and the relevant extract from the Draft Traffic Regulation Order in Appendix B be deferred to allow further consultation to be carried out and an updated report to be presented at the meeting of Berwickshire Area Forum on 4 September 2014 at:-**

- (a) Home Place – Proposed One-Way;**
- (b) Duns Road – Proposed Extension of Double Yellow Lines; and**
- (c) Luke's Brae – No vehicles Except for Access.**

**(b) NOTED that the proposals in plan Coldst2013/5 High Street had been removed from Borders Regional Council (Coldstream) (Regulation of Traffic) Order 1979, as amended.**

## **BERWICKSHIRE COMMUNITY COUNCILS FORUM**

12. Mr Logan Inglis gave an update on the activity of the Berwickshire Community Council Forum and informed Members that two meetings would now be held annually where previously, it had been four, and that there were changes to the Constitution. There followed a general discussion relating to the Community Benefits Charter and the working relationship between Community Councils and wind farm developers. The Chairman thanked Mr Inglis for the update.

**DECISION  
NOTED.**

**OPEN QUESTIONS**

13. **NHS Borders** – Mr Rowley, Ellemford and Longformacus CC raised the issue of NHS Borders service provision throughout rural Berwickshire. Mr Rowley intimated that there was a general concern that the service received in this area had diminished recently and asked whether Elected Members were in a position to submit these concerns to NHS Borders on behalf of the Berwickshire communities. There followed a discussion and Members agreed that it was within their scope to make such submissions if they so wished. The discussion also addressed the attendance by Community Planning Partners at Forum meetings and it was agreed that this would be taken forward and that any updated information would be presented to the Forum in due course.

**DECISION**

(a) **NOTED.**

(b) **AGREED that Community Planning Partners be approached to ascertain each organisation's representative for Berwickshire Area Forum and to ensure that they were included in the circulation for Agendas and papers for meetings.**

14. **Police Scotland** – Ms Goldie, Coldingham CC noted that there not been a representative from Police Scotland in attendance at Berwickshire Area Forum for some time and also raised concern that the reports received from Police Scotland were very general and lacking in detailed local information. Discussion followed and it was noted that pressure of work and additional duties such as those related to the Commonwealth Games may have contributed to the absence of a Police Officer at meetings recently.

**DECISION  
NOTED.**

15. **Reston Station** – With reference to concern raised regarding a new local rail service, Reston Station and any impact this might have on the national East Coast Line service, those present were informed that these were two completely separate franchises for national and local services and that no diminution of service on the national East Coast line was anticipated.

**DECISION  
NOTED.**

**COMMUNITY COUNCIL SPOTLIGHT**

16. (a) **Queen's Baton** – Coldstream looked forward to welcoming the Queen's Baton to the town at 7.40am on 14 June 2014.
- (b) **The Herring Queen** – The Herring Queen Festival in Eyemouth celebrates its 70<sup>th</sup> Anniversary commencing with the Crowning Ceremony on 26 July 2014 and continuing for the week.

**DECISION  
NOTED.**

**FUTURE AGENDA ITEMS**

17. Discussion took place regarding subjects for consideration at future meetings, including the possibility of holding occasional single topic meetings. It was agreed that the following items be added to future Agendas:-

Transport – to include rail, bus, taxi and Third Sector services;  
Health-related transport issues;  
Frequency of meetings – taking into account time pressures at meetings to enable full discussion of issues.

**DECISION  
NOTED.**

**URGENT BUSINESS**

18. Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraphs should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed.

19. **POLICE SCOTLAND**

There was tabled at the meeting a report by Police Scotland updating Members on performance, activities and issues across the East Berwickshire and Mid-Berwickshire Wards for the period to 31 May 2014. Members noted that the Berwickshire Wards had recorded a 25% decrease in reported crime compared to the same period the previous year, and a reduction of 11.7% in solvency for the same timescale. The report went on to advise that the local Multi-Member Ward Plans for East Berwickshire and Mid-Berwickshire were the result of public consultation, and that these Plans would be reviewed annually to ensure that the priority issues of the local communities were being addressed. Currently, the priorities for East Berwickshire were speeding vehicles, drugs misuse, youth anti-social behaviour and alcohol, and rural thefts whilst in Mid-Berwickshire indiscriminate parking, youths and anti-social behaviour and dog fouling were listed as the main concerns. The report detailed incidents which had taken place since 3 April 2014 and it was noted that telephone scams were of some concern, with one incident recorded where £20,000 was fraudulently obtained from an elderly individual. The public were asked to be particularly alert to this type of crime and to never pass account details to anyone by telephone. Multi-Member Ward Plans for East Berwickshire and Mid-Berwickshire were now available on the Police Scotland website at

[http://www.scotland.police.uk/assets/pdf/142349/lothiansborders/216181/east\\_berwickshire\\_mmwp\\_apr\\_2014.pdf?view=Standard](http://www.scotland.police.uk/assets/pdf/142349/lothiansborders/216181/east_berwickshire_mmwp_apr_2014.pdf?view=Standard) and

[http://www.scotland.police.uk/assets/pdf/142349/lothiansborders/216181/mid\\_berwickshire\\_mmwp\\_apr\\_2014.pdf?view=Standard](http://www.scotland.police.uk/assets/pdf/142349/lothiansborders/216181/mid_berwickshire_mmwp_apr_2014.pdf?view=Standard)

**DECISION  
NOTED.**

**SCOTTISH FIRE AND RESCUE SERVICE**

20. There was tabled at the meeting a report by the Scottish Fire and Rescue Service on response and resilience activity in the East Berwickshire and Mid-Berwickshire Wards during the months of April and May 2014. The report noted that there had been four non-deliberate house fires and four other fires, two of which were deliberate; six special service responses relating to four road traffic collisions, one person fall and one water incident; and thirty-one non-deliberate unwanted fire signals. The report noted a number of initiatives currently taking place including home fire safety visits, Firesharp and fire safety audits. The report went on to detail ongoing activity associated with recruitment, unwanted fire signals and further work relating to fire case study and adult & child protection policies. Further information was available on the Scottish Fire and Rescue website: <http://www.firescotland.gov.uk/>

**DECISION  
NOTED.**

**DATE OF NEXT MEETING**

21. The next meeting of the Berwickshire Area Forum will be held on Thursday, 4 September 2014 at 6.30pm in the Council Chamber, Newtown Street, Duns.

**DECISION  
NOTED.**

**PRIVATE BUSINESS**

**DECISION**

**AGREED** under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business contained in the following items on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 6 of part 1 of Schedule 7A to the Act.

**SUMMARY OF PRIVATE BUSINESS**

**Minute**

1. The Forum noted the Private Minute of the meeting of 6 March 2014.

*The meeting concluded at 9.25pm.*